

## Scrutiny Panel Agenda



### **Governance Select Committee Tuesday, 7th July, 2015**

You are invited to attend the next meeting of **Governance Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 7th July, 2015  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services Officer** M Jenkins [mjenkins@eppingforestdc.gov.uk](mailto:mjenkins@eppingforestdc.gov.uk) (01992 56 4607)

#### **Members:**

Councillors T Church (Chairman), Y Knight (Vice-Chairman), D Dorrell, L Hughes, S Jones, H Kauffman, M McEwen, B Sandler, S Watson, J M Whitehouse and D Wixley

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Director of Governance) To declare interests on any items on the agenda.

In considering whether to declare a pecuniary or non-pecuniary interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a pecuniary or non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a

member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. TERMS OF REFERENCE/WORK PROGRAMME (Pages 3 - 6)**

(Chairman/Lead Officer) Attached is the draft proposed Terms of reference and Work Programme for the Select Committee. The Select Committee will receive a brief presentation from the Lead Officer for the Select Committee on identifying the relevant priorities and work areas for 2015/16. These drafts will be recommended to the Overview and Scrutiny Committee for approval.

**5. REVIEW OF ELECTIONS 2015 - LESSONS LEARNT (Pages 7 - 12)**

(Returning Officer) To consider the attached report.

**6. CONSULTATION REGISTER 2014/15 AND 2015/16 (Pages 13 - 20)**

(Director of Governance) To consider the attached report.

**7. KEY PERFORMANCE INDICATORS 2014/15 - QUARTER 4 (OUTTURN) PERFORMANCE (Pages 21 - 32)**

(Director of Governance) To consider the attached report and appendix.

**8. EQUALITY OBJECTIVES 2012-2016 - QUARTER 4 PROGRESS 2014/15 (Pages 33 - 44)**

(Director of Governance) To consider the attached report and appendix.

**9. FUTURE MEETINGS**

The next scheduled meeting of the Select Committee will be held on Tuesday 6 October 2015 at 7.30p.m. in Committee Room 1 and thereafter on the following dates:

- (a) Tuesday 1 December;
- (b) Tuesday 2 February 2016; and
- (c) Tuesday 5 April